

# **MRTS 2210 Introduction to Media Arts Production**

## **Fall 2023 Syllabus**

### **Thursday**

#### **Instructor Contact**

##### **Film Instructor**

Name: Tania Khalaf

Office Location: RTFP 272C

Office Hours: Wednesdays 12:00pm -1:00pm and by appointment

Email: [tania.khalaf@unt.edu](mailto:tania.khalaf@unt.edu)

##### **Multi-Camera TV Studio Instructor**

Name: Brenda Jaskulske

Office Location: RTFP 229

Phone Number: 940.565.2537

Office Hours: Tuesdays 9a-11:30am and by appointment

Email: [Brenda.jaskulske@unt.edu](mailto:Brenda.jaskulske@unt.edu)

##### **Audio Instructor**

Name: Shelley Davis

Office Hours: Wednesdays 12pm - 2pm and by appointment

Email: [Shelley.davis@unt.edu](mailto:Shelley.davis@unt.edu)

#### **Course Description**

An introduction to basic techniques of production. Audio, television (studio and location) single camera video and film methods are investigated. Includes production exercises and experiments.

## Course Structure

This course is taught face-to-face with some online components. We will follow the course schedule unless unforeseen conditions or situations warrant a change. Students will rotate with their section through three areas of production.

## Course Prerequisites or Other Restrictions

MRTS or CBCM major status, completed 1330 and 2010 and 2.75 GPA.

## Course Objectives

By the end of this course, students will be able to:

### Film:

(CO1) Develop and demonstrate an understanding of multiple aspects of filmmaking.

(CO2) Translate composition concepts into purposeful image sequences.

(CO3) Produce an original narrative film using digital cinema tools and concepts.

### Audio:

(CO1) Identify basic theory, terms, practices and concepts of audio production

(CO2) Demonstrate appropriate use of location and studio recording equipment and editing software

(CO3) Produce a quality audio project

### Multi-Camera Studio:

(CO1) Execute proper operation of studio equipment at each crew position

(CO2) Define basic concepts, terminology and signals used in studio production

(CO3) Direct a successful multi-camera studio production

## Materials

**Text: MRTS 2210 Introduction to Media Arts Production Worktexts (Online)**

(Required equipment list is available in each section)

- Computer or iPad capable of running Respondus Lockdown Browser Reliable internet (note Chromebook does not support the software)access
- Computer Speakers
- Computer Microphone
- Computer Webcam
- Plug-ins
- Microsoft Office Suite
- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements) (<https://clear.unt.edu/supported-technologies/canvas/requirements>)

## Projects

### Film Project

Working with a partner, you will shoot and edit a 2-3 minute observational OR experimental film. You are required to incorporate at least 5 of the composition rules covered in class. Each shot will be graded on: focus, stability/movement, framing, exposure (no areas of underexposure/ overexposure), and lighting (natural). The edit should ideally convey the sentiment you want your audience to feel about a specific place. There is **no** audio component required for this assignment. If natural sound is enough for your purpose, keep it, if not, do add music or SFX to enhance your video.

### Audio Project

Students will develop a brief narrative project utilizing studio and location sound equipment.

### Multi-Camera Studio Project

Production teams will develop and produce a short live program utilizing multiple cameras.

*Note: More details on all projects are provided in class and on Canvas.*

*Late projects will not be accepted.*

## Assessments and Weighting

Grades are based on point totals, not percentages. Ignore percentages listed in Gradebook on Canvas.

<b>Assignment</b>	<b>Points Possible</b>	<b>Percentage of Final Grade</b>
<b>Film Section</b>	300 points	30%
<b>Audio Section</b>	300 points	30%
<b>Multi-Camera Studio Section</b>	300 points	30%
<b>Final Exam</b>	100 points	10%
<b>Total Points Possible</b>	1000 points	100%

A = 900-1000 points      B = 800-890 points      C = 700-790 points      D = 650-690 points      F = 640 and below

Please note that late work will not be accepted. There is one Respondus + Webcam quiz for extra credit, as well as extra credit for on-time attendance with no unexcused absences.

## Use of Artificial Intelligence Technology

MRTS 3210 assumes that all work submitted by students will be generated and performed by the students themselves, working individually. Students should not have another person/entity do the work of any portion of an assignment for them, which includes hiring a person or a company to write and produce assignments and using artificial intelligence tools like ChatGPT.

## Attendance Policy

You are expected to attend each class and be on time. If there is an issue that prevents you from coming to class or working in the course (such as an urgent medical situation, death in the family, active military service, etc. ) please contact the Dean of Students for a verified absence.

Perfect on-time attendance will be rewarded with extra credit! Conversely, you will be penalized for being late and for unexcused absences.

On-Time Attendance with no unexcused absences: 10 bonus points

On-Time Attendance with one unexcused absence: 0 bonus point

On-Time Attendance with two unexcused absences: 50 points subtracted from your final grade

On-Time Attendance with three unexcused absences: 100 points subtracted from your final grade

And so on...

Please note that you may be dropped without notice from the course with more than three unexcused absences.

## **Assignment Policy**

Assignment due dates are listed in the course schedule for each section. All written assignments must be a Microsoft Word file unless otherwise stated. In the event of UNT closure, you will receive instructions.

In the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: [helpdesk@unt.edu](mailto:helpdesk@unt.edu) or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

## **Examination Policy**

Your section exam will be administered in person in each section. Should you arrive late and someone has already submitted the section exam, you will not be able to take the test and will receive a zero.

An online final comprehensive exam covers material from all sections.

Make-up exams are only given with a verified excuse from the Dean of Students within two business days of returning to school. Contact the Dean of Students: [deanofstudents@unt.edu](mailto:deanofstudents@unt.edu) or 940.565.2648.

## **Class Participation**

You are expected to participate in lecture, discussion, projects, and any assignment designed to create participation opportunities.

## **Late Work**

Late work will not be accepted without a verified absence from the UNT Dean of Students Office within two business days of return to school.

## **Success in a Course**

Check Canvas often and route announcements to your email that is checked most frequently. Install the Canvas app on your mobile device. Reminders, updates and other important information will be distributed via Canvas.

Don't wait until the last minute to begin working on assignments, and don't wait until the last minute to turn them in. Unless a computer issue is related to the UNT systems or Canvas, personal computer issues are not legitimate reasons to submit late work. Be proactive and start early on your assignments to avoid issues!

## **Syllabus Change Policy**

The syllabus will not change through this semester. However, the course schedule may be altered, with prior student notification.

# **UNT Policies**

## **Academic Integrity Standards and Consequences**

According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

## **ADA Accommodations**

ADA Accommodation Statement. UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time; however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in

implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website at [disability.unt.edu](http://disability.unt.edu).

## **Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)**

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

## **Acceptable Student Behavior**

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct \(Links to an external site.\)](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

## **Class Recordings**

This course will, at times, employ lecture capture technology to record sessions. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

## MRTS 2210 Media Arts Production - Rotation Schedule

Fall 2023 – Thursday Sections: 004, 005, 006

August 23 First Day of Class in RTVF 180F- The Syllabus

Date	WK #	Section 2210.004 (Khalaf)	Section 2210.005 (Davis)	Section 2210.006 (Jaskulske)
8/24	1	Film - RTFP 180F	Audio - RTFP 180H	Studio - RTFP 177
8/31	2	Film - RTFP 180F	Audio - RTFP 180H	Studio - RTFP 177
9/7	3	Film - RTFP 180F	Audio - RTFP 180H	Studio - RTFP 177
9/14	4	Film - RTFP 180F	Audio - RTFP 180H	Studio - RTFP 177
9/21	5	Film - RTFP 180F	Audio - RTFP 180H	Studio - RTFP 177
<b>ROTATE TO NEXT SUBJECT</b>				
9/28	1	Audio - RTFP 180H	Studio - RTFP 177	Film - RTFP 180F
10/5	2	Audio - RTFP 180H	Studio - RTFP 177	Film - RTFP 180F
10/12	3	Audio - RTFP 180H	Studio - RTFP 177	Film - RTFP 180F
10/19	4	Audio - RTFP 180H	Studio - RTFP 177	Film - RTFP 180F
10/26	5	Audio - RTFP 180H	Studio - RTFP 177	Film - RTFP 180F
<b>ROTATE TO NEXT SUBJECT</b>				
11/2	1	Studio - RTFP 177	Film - RTFP 180F	Audio - RTFP 180H
11/9	2	Studio - RTFP 177	Film - RTFP 180F	Audio - RTFP 180H
11/16	3	Studio - RTFP 177	Film - RTFP 180F	Audio - RTFP 180H
<b>11/20-24: THANKSGIVING BREAK - NO CLASSES!</b>				
11/30	4	Studio - RTFP 177	Film - RTFP 180F	Audio - RTFP 180H
12/7	5	Studio - RTFP 177	Film - RTFP 180F	Audio - RTFP 180H
<b>Thursday, December 14 COMPREHENSIVE FINAL EXAM Note Time of Exam: 8:00am-10:00am</b>				

The professors reserve the right to make additions, deletions, or other changes to this schedule as circumstances dictate

## Weekly Schedule – Film Section

### Week 1: Course Introduction and Overview

Image Making: Composition, Shot Types

### Week 2: Camera, Lenses & Depth of Field

Camera Demo

### Week 3: Preproduction & Editing

Adobe Premiere Demo

### Week 4: Intro to Lighting

Film Festivals & Distribution

### Week 5: Section Exam

Final Project Screening & Discussion



## **Weekly Schedule – Audio Section**

**Week 1:** Sound Basics and Recording

**Week 2:** Audio Editing

**Week 3:** Consoles

**Week 4:** Talking Pictures and Microphones

**Week 5:** Section Exam and Proficiency Exam

*\*Audio Project is due before class by 8am\**

## **Weekly Schedule – Multi-Camera TV Section**

**Week 1:** Orientation to Multi-Camera Studio Production, Professionalism, Crew Positions, assign crew positions, begin productions

Introduce the control room, switcher, teleprompter, graphics and teleprompter

Introduce Director commands and script mark-up

Introduce the studio, camera operation, audio, lights

Introduce Floor Director cues

**Week 2:** Begin practice productions, Bring marked-up practice script and props to class. Know Director's Commands and Hand Signals.

**Week 4:** Team Productions and Switcher Proficiency Exam

**Week 5:** Switcher Proficiency Exam and Section Exam

*(Schedule may be changed with prior student notification)*